

INVENTORY AND INSPECTION RECORD

DATE: _____

NAME: _____ MOVE-IN DATE _____

PROPERTY ADDRESS _____ MOVE-OUT DATE _____

INSPECTION/INV. DATE _____

ROOM/AREA	WIND/SCREEN	DOORS	RODS/CURTAINS	DRAPES	LIGHT FIXTURES	CARPET	OTHER
Living							
#1 Bath							
#2 Bath							
Kitchen							
Dining							
#1 Bed							
#2 Bed							
#3 Bed							
#4 Bed							
Family							
Porch							
Utility							
Den							
Other							

PLEASE INDICATE HERE ANY ITEMS NEEDING REPAIR AND THE NATURE OF THE REPAIR ON THE REVERSE SIDE.

EQUIPMENT	SERIAL #	COLOR	DESCRIPTION	MODEL #
Air Cond.				
Heater				
Refrig.				
Range				
Washer				
Dryer				
Disposal				

Resident accepts the above equipment in "as is" condition and hereby absolves owner from any responsibility for maintaining the above items in good operating condition. Resident hereby accepts full responsibility for proper operation, maintenance, and physical control per this inventory and will be held responsible for every item accepted to assure it is operated safely and safeguarded from loss.